



GUSHKARA MAHAVIDYALAYA

(NAAC Re-Accredited 'A' Grade College)
P.O. Gushkara, Dist. Purba Bardhaman, PIN 713128, W.B.
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Notice Inviting e-Tender

No. GM/ELECT-INSTN/NIT-1/2019

Date: 01.06.2019

Gushkara Mahavidyalaya invites e-tender through website: www.wbtenders.gov.in for the works detailed in the table below Submission of bid through **online** only:

SL No.	Name of work	Amount put to Tender (Rs.)	Tender Cost (Rs.)	Earnest Money (Rs.)	Stipulated time
	Repairing of Electrical Installation Work	28,75,235.00	500.00	57,505.00	60 days

In the event of e-tendering, intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Necessary cost of tender documents (tender fees) & Earnest Money may be remitted through Demand Draft / Pay Order issued from any nationalized bank in favour of the "Gushkara Mahavidyalaya" payable at **SBI, Itachanda ADB**. Scanned copies are also to be uploaded during online bid submission. The original Demand Draft / Pay Order against tender fees & Earnest money should be submitted physically to the Office of Gushkara Mahavidyalaya.

Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <https://wbtenders.gov.in>

Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule.

The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL BID** of the tenderer is found qualified by the 'Purchase & Tender Committee' formed by the Gushkara Mahavidyalaya. The decision of the 'Purchase & Tender Committee' will be final and absolute in this respect. The list of qualified bidders will be displayed in the website.

Credentials: Intending bidders should produce minimum one credential of a similar nature (conforming to all major components of work as mentioned in the BoQ) of completed work, of the minimum value of 40% of the estimated amount put to tender during last 3 (three) years prior to the date of issue of the tender notice at any State / Central Government, statutory bodies under State / Central Government constituted under the statute of the State / State Government.

The Bidder must have valid Electrical Contractors' License with Electrical Supervisor holding Supervisor competency on the parts 1, 2, 3, 4, 5, 7 (A), 10, 11 & 12 as per

I.E. Rules or equivalent National Supervisors Certificate of competency. The bidder should have the acknowledgement of authentication from Directorate of Electricity, West Bengal in respect of the Supervisor attached with the firm.

Following documents (self-attested copy) should be submitted by the bidders, without which their bids will be summarily rejected:

- ✓ GSTN Registration certificate.
- ✓ Trade License
- ✓ P. Tax and its latest challan
- ✓ PAN Card
- ✓ Income Tax Return for the last 3 (three) years

Registered Proprietorships documents (for Proprietorship Firm only) along with Power of Attorney to be submitted along with application.

Registered Partnership Deed (for Partnership Firm only) along with Power of Attorney to be submitted along with application.

Registered Unemployed Engineers' Co-operative Societies/ Unemployed Labour Co.-Op. Societies are required to furnish valid **By-law, Current Audit Report, valid Clearance Certificate from A.R.C.S.** for the last three years **along with other relevant supporting papers.**

The prospective outside bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through self-declaration has to be furnished by the prospective bidders without which the Technical Bid shall be treated non-responsive)

The contractor who have been delisted or debarred by any Government department shall not be eligible in any way. An undertaking in this respect should be given stating thereby that the Firm has not been delisted or debarred or penalized for any reasons out of work by any Government department.

- Subletting of contract is strictly prohibited.
- Duly filled up PRE-QUALIFICATION APPLICATION Form-I.
- Duly filled up Organization details Form-II
- Conditional bid or bid with clause or price variation will be rejected
- No mobilization / secured advance will be allowed.

Bids shall remain valid for a period not less than 120 (one hundred and twenty) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

Agencies shall have to arrange for storing of materials, labour shed etc. at their own cost and responsibility.

Deduction against each bill:

- 1(one) % Labour Welfare Cess will be deducted from every Bill of the selected agency as per existing Govt. rules (if applicable)
- 10% Security Deposit will be deducted (if applicable) from every Bill which will be refunded after 1 year from the completion date of the job and clearance of final payment.
- 1(one) % IT will be deducted from every Bill of the selected agency as per existing Govt. rules (if applicable)
- 1(one) % CGST will be deducted from every Bill of the selected agency as per existing Govt. rules (if applicable)
- 1(one) % SGST will be deducted from every Bill of the selected agency as per existing Govt. rules (if applicable)

The Prospective Bidder shall have to execute the work in such a manner so that appropriate service level of the work is maintained during progress of work and for a period of twelve months from the date of successful completion of the work to the entire satisfaction of the Engineer (Supervision & Measurement). If any defects / damages are found during the period as mentioned above, the contractor shall make good the same at his own cost to the specification at par with instant project work. On failure to do so, penal action against the contractor will be undertaken imposed by the **college authority** as deemed fit. The contractor may quote his rate considering the above aspect. Refund of Earnest Money Deposit will only be made after successful maintaining of appropriate service level of the work as mentioned above for twelve months from the date of completion of the work.

Earnest Money: The amount of Earnest Money is mentioned in the table of first page in the shape of Bank Draft / Pay Order of any nationalized bank drawn in favour of the "**Gushkara Mahavidyalaya**" payable at **SBI, Itachanda ADB** and also to be uploaded the scan copies during online bid submission. The original Demand Draft against Earnest Money should be submitted physically to the Office of the Gushkara Mahavidyalaya.

Release of Earnest Money: Earnest money of *unsuccessful bidders* will be released after issuing of AoC. EMD of *successful bidder* will be released twelve months from the date of completion of the work.

Date and Time Schedule

Sl. No.	Particulars	Date	Time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	01.06.2019	01:00 P.M.
2	Documents download/sell start date (Online)	01.06.2019	01:00 P.M.
3	Documents download/sell end date (Online)	15.06.2019	06.00 P.M.

4	Bid submission start date (Online)	01.06.2019	01:00 P.M
5	Bid Submission closing date (Online)	15.06.2019	06.00 P.M.
6	Bid opening date for Technical Proposals (Online)	18.06.2019	11.00 A.M.

All materials required for the proposed work shall be of specified grade and approved brand in conformity with relevant code of practice and as directed by Engineer (Supervision & Measurement) and manufactured accordingly and shall be procured and supplied by the agency at their own cost including all taxes. On requirement the authenticated evidence for purchase of all materials are to be submitted along with challan and test certificate. If required by the Engineer (Supervision & Measurement), further testing from any Government-approved Testing Laboratory shall have to be conducted by the agency at their own cost.

The contractor shall submit scan copy of valid **Electrical Contractor License** and valid **Supervisor Competency Certificate** with proper engagement / appointment letter incl. mentioning time validity. The contractor should deploy Supervisor at site as and when required.

The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information's that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.

Other Relevant information:

The intending bidders are required to quote the rate online.

During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper is incorrect / manufactured / fabricated, then the bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.

The Purchase & Tender Committee reserves the right to cancel the N.I.T. due to unforeseen circumstances and no claim in this respect will be entertained.

Before issuance of the AoC, the tender inviting authority or Engineer (Supervision & Measurement) may verify the credential and other documents of the lowest bidder if found necessary. After verification if the documents submitted by the lowest bidder are found to be manufactured or false, then the work order will not be issued in favor of the said lowest bidder.

Qualification Criteria:

The submitted documents (online only) of all the bidders will be examined by the "Purchase & Tender Committee" to determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:

- Technical Capability comprising of personnel & equipment capability.
- Experience / Credential.

Financial Capacity:

The eligibility of a bidder will be ascertained on the basis of the document(s) in support of the minimum criteria as mentioned above. If at any stage of the bidding/tendering process documents submitted by a bidder are found to be manufactured or false, then the relevant bid will be rejected without any prejudice.

Escalation of Price on any ground and consequent cost overrun shall not be entertained under any circumstances. Rates should be quoted accordingly.

Principal
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INSTRUCTION TO BIDDERS

General guidance for e-Tendering:

Instructions / Guidelines for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

Registration of Contractor:

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System, through logging on to <https://etender.wb.nic.in> (the web portal of Public Works Department) the contractor is to click on the link for e-Tendering site as given on the web portal.

Digital Signature certificate (DSC):

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Clause A.1. above. DSC is given as a USB e-Token. The contractor can search & download N.I.T. & Tender Document(s) electronically from computer once he logs on to the website www.wbtenders.gov.in. using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

Participation in more than one work:

A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job.

Submission of Tenders:

Tenders are to be submitted through online to the website stated in Clause A.1. in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non-readable formats).

Technical Proposal:

The Technical proposal should contain scanned copies of the following in two covers (folders).

(a) Statutory Cover Containing the following documents:

- ❖ Duly filled up Form-I.
- ❖ Duly filled up Organization details.
- ❖ Scan Copy of document towards **cost of tender documents** as prescribed in the N.I.T.
- ❖ Scan Copy of documents towards **Earnest Money (EMD)** as prescribed in the N.I.T.

- ❖ NIT along with Corrigendum (if any) (download & upload the same digitally signed)
- ❖ TENDER FORM (download & upload the same digitally signed)

The rate will be quoted in the BoQ Quoted rate will be encrypted in the BoQ under Financial Bid.

In case quoting any rate in Tender Form the tender is liable to be summarily rejected.

(b) Non-statutory Cover Containing the following documents:

Scan Copy of valid Electrical Contractors License with Electrical Supervisor holding Supervisor competency on the parts 1, 2, 3, 4, 6 (A), 7 (A), 10, 11 & 12 as per I.E. Rules or equivalent National Supervisors Certificate of competency.

- ❖ GSTN Registration certificate.
- ❖ Trade License
- ❖ P. Tax and its latest challan
- ❖ Pan Card
- ❖ Latest three years Income tax Return
- ❖ Registered Proprietorships documents (for Proprietorship Firm only) along with Power of Attorney to be submitted along with application.
- ❖ Registered Partnership Deed (for Partnership Firm only) along with Power of Attorney to be submitted along with application.
- ❖ Registered Unemployed Engineers' Co-operative Societies/ Unemployed Labour Co.- Op. Societies are required to furnish **valid By-law, Current Audit Report, Valid Clearance Certificate from A.R.C.S.** for the last three years **along with other relevant supporting papers.**

The prospective outside bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through **self-declaration** has to be furnished by the prospective bidders without which the Technical Bid shall be treated non-responsive.)

The contractor who have been delisted or debarred by any Government Department shall not be eligible in any way. An undertaking in this respect should be given stating thereby that the Firm has not been delisted or debarred or penalized for any reasons out of work by any Government Department.

Tax Audited Report in CB & CD form along with Balance Sheet & Profit & Loss A/c. for the last 3 (*three*) years (year just preceding the current Financial Year will be considered as year – I)

For Registered Proprietorship firm / Registered Partnership Firm /Registered Unemployed Engineers' Co-operative Societies and Registered Labour Co-operative

Societies having credential of single job value of 40% **in similar nature of** job of the Estimated amount put to tender during the last 3 (*three*) years prior to the date of issue of this N.I.T. is to be furnished under the authority of State / Central Government, statutory bodies under State / Central Government constituted under the statute of the State / State Government .

THE ABOVE STATED NON-STATUTORY / TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Sl. No.	Category Name	Sub Category Description	Details	File Format
A	CERTIFICATES	CERTIFICATES	<ul style="list-style-type: none"> • GST Registration Certificate & Acknowledgement • PAN • P Tax (Challan) • Latest IT Receipt (3 Years) 	PDF
B	COMPANY DETAILS	COMPANY DETAILS 1 COMPANY DETAILS 2	<ul style="list-style-type: none"> • Proprietorship Firm (Trade License) • Partnership Firm (Partnership Deed, Trade License) • Ltd. Company (Incorporation Certificate / MoA Trade License) • Society (Society Registration Copy, Trade License) • Power of Attorney 	PDF
C	CREDENTIAL	CREDENTIAL	Similar nature of single work done (min. 40% of estimated tender cost), payment certificates with proper completion certificates in last three years in government and semi government sector / concern.	Pdf

Opening & Evaluation of Tender:

- ❖ Intending bidders/ tenderers may remain present if they so desire.
- ❖ Cover (folder) for Statutory Documents will be opened first. If there is any deficiency in the Statutory Documents the tender may summarily be rejected.
- ❖ Decrypted (transformed into readable formats) documents of the non-statutory cover will be downloaded & handed over to the Tender Committee.
- ❖ Summary list of technically qualified tenderers will be uploaded online.
- ❖ Pursuant to scrutiny & decision of the Purchase & Tender Committee the summary list of eligible tenderers & the serial number of works for which their proposal will be considered will be uploaded in the web portals.
- ❖ During evaluation the committee may summon the tenderers & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposal would be liable for rejection.

Financial Proposal:

- ❖ The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BoQ). The contractor is to quote the rate online through computer in the space marked for quoting rate in the BoQ.
- ❖ Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

Penalty for suppression / distortion of facts:

If any tenderer fails to produce the original hard copies of the documents like Completion Certificates and any other documents on demand of the Purchase & Tender Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority.

Rejection of Bid:

- ❖ The Purchase & Tender Committee reserves the right to accept or reject any bid and to cancel the bidding processes and reject all bids at any time prior to the award of Contract without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for Purchase & Tender Committee's action.
- ❖ The college authority is not bound to accept the lowest rate and reserves the right to accept or reject any or all the quotation without assigning any reason whatsoever.
- ❖ The college authority will have the right for rate negotiation with the lowest bidder.
- ❖ The decision of the college authority in all respect will be final and binding upon the contractor.
- ❖ The college authority reserves the right to terminate the contract at any point of time during the contract period if the services are not found satisfactory without showing any reason thereof.

Award of Contract:

The bidder who's bid has been accepted will be notified through Acceptance Letter / Letter of Acceptance/ Provisional Work Order. A mutual agreement is to be signed on a Rs.10/- Judicial Stamp paper between the college authority and the successful bidder within the 10 days followed by issuance of LOI. After completion of agreement formal work order will be issued.

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SECTION – C

Special Terms and Conditions

General:

Unless otherwise stipulated all the works are to be done as per general conditions and general specifications as mentioned below:

(i) 'Departmental Schedule', which means the Public Works Department Schedule of Rates for Electrical.

Definition of Commencement of Work:

The work shall have to be taken up within the time mentioned in the work order on the receipt of the work order or otherwise mentioned therein. Failure to do so will constitute a violation of the contract stipulation as regards to proportionate progress and timely completion of work and the contractor will thereby become liable to pay compensation or other penal action as per stipulation of the printed tender form.

Terms & Conditions in Extended Period:

When an extension of time for completion of work is granted by the Gushkara Mahavidyalaya for reasons over which the contractor has no control, it will be taken for granted by the working contractor that the validity of the contract is extended automatically up to the extended period with all terms and conditions rates etc. remaining unaltered, i.e. the tender is revalidated up to the extended period.

Co-operation with other agencies and damages and safety of the user:

All works are to be carried out in close co-operation with the college authority and other contractor/contractors who may be working in the area of work. The work should also be carried out with due regard to the convenience of the users and occupants of the adjacent locality, if any. All arrangements and programmes of work must be adjusted accordingly. All precautions must be taken to guard against chances of injury or accidents to workers, users, occupants of the adjacent locality etc. The contractor must see that all damages to any property which, in the opinion of the college authority are due to the negligence of the contractor are promptly rectified by the contractor. Bearing the cost and expenses of such rectifications will be the contractors responsibility and will be following and to the direction and satisfaction of the Engineer (Supervision & Measurement).

Transportation Arrangement:

The contractor shall arrange for all means of transport including railway wagons, required for carriage and supply of materials and also the materials required. The college authority may however, at their own discretion grant necessary certificates, if required, for booking of railways wagons etc. But, in case of failure of the college authority to help the contractor in this respect, the contractor will have to make such arrangements at his own initiative so that progress of work is not hampered. No claim whatever on this ground will be entertained under any circumstances. If railways facilities are not available, the contractor will have to depend on transport of materials by road as necessary to complete the work without claiming any extra payment from college authority in this regard. The contractor must consider this aspect while quoting rate.

Contractor's Site Office:

The contractor shall have an office adjacent to the work site as may be approved by the Engineer (Supervision & Measurement) where all directions and notice of any kind whatsoever, which the Engineer (Supervision & Measurement) or his representative may desire to give to the contractor in connection with the contract, may be left or sent by post or delivered to the contractor's authorized agent or representative.

Incidental and other Charges:

The cost of all materials, hiring charges of tools, labour etc., Corporation/Municipal fees for water supply, electricity and other charges of Municipalities or statutory local bodies, ferry charges, toll charges, loading and unloading charges, handling charges, overhead charges etc. will be deemed to have been covered by the rates quoted by the contractor inclusive of GST. All other charges for the execution of the specified work, including supply of materials and related carriage, complete or finished in all respect up to the entire satisfaction of the Engineer (Supervision & Measurement) of the work. No claim extra claim in this regard beyond the specified rate as per work schedule whatsoever in this respect will be entertained.

Authorized Representative of Contractor:

The contractor shall not assign the agreement or sublet any portion of the work. The contractor, may however, appoint an authorized representative in respect of one or more of the following purposes only:

- General day to day management of work.
- To give requisition to college for materials & tools etc. and to receive the same and sign hand receipts thereof.
- To attend measurements when taken by the Engineer (Supervision & Measurement) and sign the records of such measurements which will be taken as a mark of acceptance by the contractor.

The selection of the authorized representatives shall be subject to the prior approval of the Engineer (Supervision & Measurement) concerned and the contractor shall in writing seek such approval from the Engineer (Supervision & Measurement) giving therein the name of work, Tender No., the Name, Address and the specimen signature of the representative he wants to appoint and the specific purposes as specified here-in-above, which the representative will be authorized for. Even after first approval, Engineer (Supervision & Measurement) may issue at any subsequent date, revised directions about such authorized representative and the contractor shall be bound to abide by such directions. The Engineer (Supervision & Measurement) shall not be bound to assign any reason for his revised directions. Any notice, correspondence etc. issued to the authorized representative or left at his address, will be deemed to have been issued to the contractor.

Power of Attorney:

The Provision of the power of attorney, if any, must be subject to the approval of the college authority. Otherwise the college authority shall not be bound to take cognizance of such of attorney.

Extension of Time:

For cogent reasons over which the contractor has no control and which will retard the progress of the work, extension of time for the period lost will be granted on receipt of application from the contractor before the expiry date of contract. No claim whatsoever for idle labour, additional establishment, enhanced cost of materials and labour and hire charges of tools would be entertained under any circumstances. The contractor should consider the above factor while quoting this rate.

Clearing of Materials:

Before starting any work, work site, where necessary, must be properly dressed. On completion of work all temporary structure or obstruction including some pipes in underground work, if any, must also be removed. All scars of construction shall be obliterated and the whole site shall be left in a clear and neat manner to the satisfaction of the Engineer (Supervision & Measurement). The cost thereof being deemed to have been included in the rates of various items of works quoted by the contractor in the schedule of probable items of works.

Item Rates of Works:

- Primarily the Rate of PWD current schedule w.e.f. 01.11.2017 will be followed for every possible item.
- Secondly the CPWD or other Govt. schedules of rate will be followed for any item if that item has no reference in PWD schedule.
- If the rates of the supplementary items cannot be computed even after applications of clauses stated above, the same shall be determined by analyses from market rates of material, labour and carriage cost prevailing at the time of execution of such items work. Profit and overhead charges (both together) at 10% (ten percent) will only be allowed; the contractual percentage will not be applicable. Unbalanced market rates shall never be allowed.
- Contractual percentage shall only be applicable with regard to the portions of the analysis based on clauses (a) & (b) stated above. It may be noted that the cases of supplementary items of claim shall not be entertained unless supported by entries in the Measurement Book or any written order from the tender accepting authority.
- Neither any updated schedules of rates / corrigendum of schedules of rates nor any other charges will be given any consideration under any circumstances under this contract.

Approval of Sample:

Samples of all materials to be supplied by the contractor and to be used in the work shall have to be approved by the Engineer (Supervision & Measurement) and checking the quality of such materials shall have to be done by the college authority or as directed by Engineer (Supervision & Measurement) prior to utilization in the work.

Drawings:

All works shall be carried out in conformity with the drawings supplied by the college authority if any. The Contractor shall have to carry out all the works according to the submitted General Arrangement Drawing and Detail Working Drawings to be supplied by the college authority from time to time if necessary.

Unserviceable Materials:

The Contractor shall remove all unserviceable materials, obtained during execution at place as directed. The contractor shall dress up and clear the work site after completion of work as per direction of the Engineer (Supervision & Measurement).

Contractor's risk for loss or damage:

All risk on account of railway or road carriage or carriage by boat including loss or damage of vehicles, boats, barges, materials or labour, if any, will have to be borne by the contractor without any extra claim towards the college authority.

Idle labour & additional cost:

Whatever may be the reason no claim on idle labour, enhancement of labour rate additional establishment cost, cost of toll and hire and labour charges of tools and plants, railway freight etc. would be entertained under any circumstances.

Charges and fees payable by Contractor:

The contractor shall pay all fees required to be given or paid by any statute or any regulation or by-law of any local or other statutory authority which may be applicable to the works and shall keep the college authority against all penalties and liabilities of every kinds for breach of such statute regulation or law.

Issue of College Tools:

All tools required for the work will have to be supplied by the contractor at his own cost; all cost of fuel and stores for proper running of the same must be borne by the contractor.

Realization of College claims:

Any sum of money due and payable to the contractor (including refundable security deposit) under this contract may be appropriated by the college authority and set off against any claim of college authority for the payment of sum of money arising out of this contract or under any other contract made by the contractor with the college authority.

Compliance of different Acts:

The contractor shall comply with the provisions of the Apprentices Act, 1961, Minimum Wages Act, 1848. Contract Labour (Regulation and Abolition) Act 1970 and the rules and orders issued hereunder from time to time. If he fails to do so, The Engineer (Supervision & Measurement) may at his discretion take necessary

measure over the contract. The contractor shall also make himself liable for any pecuniary liabilities arising on account of any violation of the provision of the said Act(s). The Contractor must obtain necessary certificate and license from the concerned Registering Office under the Contract Labour (Regulation & Abolition) Act, 1970. The contractor shall be bound to furnish the Engineer (Supervision & Measurement) all the returns, particulars or date as are called for from time to time in connection with implementation of the provisions of the above Acts and Rules and timely submission of the same, failing which the contractor will be liable for breach of contract and the Engineer (Supervision & Measurement) may at his discretion take necessary measures over the contract.

Safety, Security and Protection of the Environment:

The Contractor shall, throughout the execution and completion of the Works and the remedying of any defects therein:

- have full regard for the safety of all persons and the Works (so far as the same are not completed or occupied by the department).
- provide and maintain at his own cost all lights, guards, fencing, warning signs and watching, when and where necessary or required by the Engineer (Supervision & Measurement) for the protection of the Works or for the safety and convenience of the public or others.
- take all reasonable steps to protect the environment on and off the site and to avoid damage or nuisance to persons or to property of the public or others resulting from pollution, noise or other causes arising as a consequence of his methods of operation.
- ensure that all lights provided by the Contractor shall be screened so as not to interfere with any signal light of the railways or with any traffic or signal light of any local or other authority.

Commencement of work:

The work must be taken up within the date as stipulated in the work order and completed in all respects within the period specified in Notice Inviting Tender.

Testing of qualities of materials & workmanship:

All materials and workmanship shall be in accordance with the specifications laid down in the contract and also as per specification of relevant IS codes and the Engineer (Supervision & Measurement) reserves the right to test, examine and measure the materials/workmanship direct at the place of manufacture, fabrication or at the site of works or any suitable place. The contractor shall provide such assistance, instrument, machine, labour and materials as the Engineer (Supervision & Measurement) may require for examining, measuring and testing the works and quality, weight or quantity of materials used and shall supply samples for testing as may be selected and required by the Engineer (Supervision & Measurement) without any extra cost. Besides this, he will carry out tests from outside laboratory as per instruction of Engineer (Supervision & Measurement). The cost of all such tests shall be borne by the contractor and must be considered while quoting rate.

Timely completion of work:

All the supply and the work must have to be completed in all respects within the time specified in Notice Inviting Tender from the date of commencement as mentioned in work order. Time for completion as specified in the tender shall be deemed to be the essence of the contract.

Procurement of materials:

All required materials, as directed by Engineer (Supervision & Measurement) for complete execution of the work shall be supplied by the contractor after procurement from authorized and approved sources.

Rejection of materials:

All materials brought to the site must be approved by the Engineer (Supervision & Measurement). Rejected materials must be removed by the Contractor from the site within 24 hours of the issue of order to that effect. In case of non-compliance of such order, the Engineer (Supervision & Measurement) shall have the authority to cause such removal at the cost and expense of the contractor and the contractor shall not be entitled to any claim for loss or damage of that account.

Issue of Departmental Materials:

Departmental materials will be issued after proper application of bidder and subject to availability.

Tender Rate:

The contractor should note that the tender is strictly based on the rates quoted by the Contractor on the price schedule of probable item of work. The quantities for various other items of works as shown in the price schedule of probable items of works are based on the drawing and design prepared by the college authority. If variations become necessary due to design consideration and as per actual site conditions, those have to be done by the contractor at the time of execution at the rate prescribed in the tender condition. No conditional rate will be allowed in any case.

Additional Conditions:

A few additional conditions under special terms and conditions:

- Rate quoted shall be inclusive of GST.
- Labour Welfare Cess will be deducted @ 1 (one) % of gross bill value as per rule.
- CGST will be deducted @ 1 (one) % of gross bill value as per rule.
- SGST will be deducted @ 1 (one) % of gross bill value as per rule.
- Security Deposit will be deducted @ 10 (ten) % of gross bill value as per rule.
- Income Tax @ 1 (one) % will be deducted from each bill of the contractor as per applicable rate and rules in force.

Principal
Gushkara Mahavidyalaya



GUSHKARA MAHAVIDYALAYA

(NAAC Re-Accredited 'A' Grade College)
P.O. Gushkara, Dist. Purba Bardhaman, PIN 713128, W.B.
E-mail: guskaramahavidyalaya@gmail.com

FORM – 1

To
The Principal
Gushkara Mahavidyalaya
Gushkara, Purba Bardhaman

Ref: Tender for.....

(Name of work):

.....

Dear Sir,

Having examined the pre-qualification documents, I / we hereby submit all the necessary information's and relevant documents for evaluation. The application is made by me / us on behalf of In the capacity duly authorized to submit the order. The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith. We are interested in bidding for the works given in Enclosure to this letter.

We understand that:

Engineer (S & M) / Employer can amend the scope & value of the contract bid under this project.

Engineer (S & M) / Employer reserves the right to reject any application without assigning any reason.

Encl:

- Prescribed forms duly filled in duplicate.
- Evidence of authority to sign.
- Latest brochures.

Date:

**Signature of applicant including title and
capacity in which application is made**



GUSHKARA MAHAVIDYALAYA

(NAAC Re-Accredited 'A' Grade College)

P.O. Gushkara, Dist. Purba Bardhaman, PIN 713128, W.B.

E-mail: guskaramahavidyalaya@gmail.com

ORGANISATION DETAILS

Name of applicant :

Office Address :

Telephone No. :

Mobile No. :

Fax No. :

E-mail Id :

Name and address of Bankers :

Attach a cancelled cheque photocopy:

**Signature of applicant including title and
capacity in which application is made**

Note: Application covers Proprietary Firm, Partnership, Limited Company or Corporation